



Cornwall Bailiffs Ltd
 Penstraze Business Centre, Penstraze, Chacewater,
 Truro, TR4 8PN
Tel: 0800 689 1093
E-mail: admin@cornwallbailiffs.co.uk
Visit: <http://www.cornwallbailiffs.co.uk>

INSTRUCTION TO TRANSFER UP AND ENFORCE A JUDGMENT BY WRIT OF CONTROL

INSTRUCTION FORM

REF: _____

Company Name: _____

Contact Name: _____

Address: _____

 _____ Postcode: _____

Email: _____

Telephone: _____ Mobile: _____

Your Ref: _____

CREDITOR DETAILS

Creditor Name: _____

Address: _____

 _____ Postcode: _____

Telephone: _____ Mobile: _____

Email Address: _____

Court Claim Number: _____

DEBTOR DETAILS

Debtor Name: _____

Enforcement Address: _____

 _____ Postcode: _____

Registered Address: _____

 _____ Postcode: _____

Trading Address: _____

 _____ Postcode: _____

Debtors Contact Details:
 Telephone: _____ Mobile: _____

Email Address: _____



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ADDITIONAL DEBTOR INFORMATION

Was your judgement obtained by default: Yes No

Please provide details of the nature of the debt:

Approximately, when was the debt incurred: Date: / / (day/month/year)

Enforcement Address: Residential Commercial

If the debtor is a person then please provide a description of them:

ABOUT THE DEBTOR

Debtors date of birth: Date: / / (day/month/year)

Are there any details of the debtor on the internet: Yes No (if yes please provide details)

Are you aware of any recent changes in the debtors circumstances: Yes No (if yes please provide details)

Do you have any details of any vehicles that the debtor uses: Yes No (if yes please provide details)

Registration Numbers: _____

Do you have any details of any other assets owned by the debtor: Yes No (if yes please provide details)

NOTES

Please provide any other additional information that may assist enforcement:

Bank Details for Remittance

Bank Name: _____

Account Name: _____

Account Number: _____

Sort Code: _____



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AUTHORISATION

- I hereby consent to Cornwall Bailiffs Ltd requesting the issue a writ of control in the name of an authorised High Court Enforcement Officer and to act under that officers authority for the purposes of enforcement.
- A payment for £156.00 to Cornwall Bailiffs Ltd, this can be paid online by visiting www.cornwallbailiffs.co.uk and clicking 'Pay Now' or by Bank Transfer (please request bank details for payment).
- Copy of Judgement or Order (Copy of claim form if obtained online), Award or Settlement
- I confirm that the details given are correct and accept any responsibility for any incorrect information given

*By submitting this authorisation, you hereby agree to the terms and conditions as laid out on our website.
Terms and conditions are available to view at www.cornwallbailiffs.co.uk/terms-and-conditions.*

Signed: _____ Date: / / (day/month/year)