



Cornwall Bailiffs Ltd
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INSTRUCTION TO TRANSFER UP AND ENFORCE A JUDGMENT BY WRIT OF CONTROL

INSTRUCTION FORM

REF: _____

Company Name: _____

Contact Name: _____

Address: _____
_____ Postcode: _____

Email: _____

Telephone: _____ Mobile: _____

Your Ref: _____

CREDITOR DETAILS

Creditor Name: _____

Address: _____
_____ Postcode: _____

Telephone: _____ Mobile: _____

Email Address: _____

Court Claim Number: _____

DEBTOR DETAILS

Debtor Name: _____

Enforcement Address: _____
_____ Postcode: _____

Registered Address: _____
_____ Postcode: _____

Trading Address: _____
_____ Postcode: _____

Debtors Contact Details:
Telephone: _____ Mobile: _____

Email Address: _____

ADDITIONAL DEBTOR INFORMATION

Was your judgement obtained by default: Yes No

Please provide details of the nature of the debt:

Approximately, when was the debt incurred: Date: / / (day/month/year)

Enforcement Address: Residential Commercial

If the debtor is a person then please provide a description of them:

ABOUT THE DEBTOR

Debtors date of birth: Date: / / (day/month/year)

Are there any details of the debtor on the internet: Yes No (if yes please provide details)

Are you aware of any recent changes in the debtors circumstances: Yes No (if yes please provide details)

Do you have any details of any vehicles that the debtor uses: Yes No (if yes please provide details)

Registration Numbers: _____

Do you have any details of any other assets owned by the debtor: Yes No (if yes please provide details)

NOTES

Please provide any other additional information that may assist enforcement:

Bank Details for Remittance

Bank Name: _____

Account Name: _____

Account Number: _____

Sort Code: _____

AUTHORISATION

I hereby consent to Cornwall Bailiff Services Limited requesting the issue a writ of control in the name of an authorised High Court Enforcement Officer, to sign any documents on my behalf in order obtain said writ and to act under that officers authority for the purposes of enforcement.

A payment for £180.00 to Cornwall Bailiff Services, this can be paid online by visiting www.cornwallbailiffs.co.uk and clicking 'Pay Now' or by Bank Transfer (please request bank details for payment).

Copy of Judgement or Order (Copy of claim form if obtained online), Award or Settlement

I confirm that the details given are correct and accept any responsibility for any incorrect information given

*By submitting this authorisation, you hereby agree to the terms and conditions as laid out on our website.
Terms and conditions are available to view at www.cornwallbailiffs.co.uk/terms-and-conditions.*

Signed: _____ Date: / / (day/month/year)